

# Application for Employment

Please read before filling out this application

1<sup>st</sup> Choice Cabinetry does not discriminate in hiring or employment on the basis of race, color, sex, religion, genetic information, disability, national origin, citizenship, military status, or on the basis of age with respect to persons 18 years or older. No question on the application is intended to secure information to be used for such discrimination. Proof of identity and work authorization will be required upon employment in accordance with federal regulations. 1<sup>st</sup> Choice Cabinetry **intends to check and hold you responsible for the accuracy of the statements you make on this application.** This application will receive consideration for **thirty (30) days**. If you have not heard from us within thirty days and wish to receive further consideration for employment, it will be necessary for you to request in writing that the company reactivate your application for another thirty days.

## Personal Data

Name \_\_\_\_\_  
(Last) (First) (Middle)

Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Telephone Number \_\_\_\_\_ Are you 18 years or older?  Yes  No

Have you ever pled guilty or been convicted of a crime other than a minor traffic violation? Do not include sealed and expunged convictions.  Yes  No

If yes, explain \_\_\_\_\_  
*(A "yes" answer to this question does not necessarily preclude consideration for employment)*

Are you authorized to work for any employer in the US?  Yes  No

Do you now or in the future will you require sponsorship by the company to retain employment in the US?  Yes  No

If yes, explain \_\_\_\_\_  
*(A "yes" answer to this question does not necessarily preclude consideration for employment)*

## Educational Data

Check Highest Grade Completed:																				
1 2 3 4 5 6 7 8 9 10 11 12 Grade, Junior High or High School												1 2 3 4 5 College or University					1 2 3 4 Graduate School			
Type of School	Name of School					Location			Major Subject or Course of Study					Did You Graduate?						
High School																				
College																				

Business or Trade School				
Correspondence School				
Other (Specify)				
Graduate School				
List Degree(s) Obtained				

## Employment

Job applied for \_\_\_\_\_ Salary desired \_\_\_\_\_

Have you ever applied here before? \_\_\_\_\_ When? \_\_\_\_\_

Have you ever worked for this Company before? \_\_\_\_\_ When? \_\_\_\_\_

If yes, give the name(s) if different from the one given on this application  
 \_\_\_\_\_

When could you report for work?  
 \_\_\_\_\_

## Work History

Are you currently covered by a non-compete agreement with any former employer?  Yes  No  
 If yes, identify employer \_\_\_\_\_

From (mo./yr.)	Company	Telephone ( )	Starting Salary \$ _____ per
To (mo./yr.)	Address	City	State Zip Final Salary \$ _____ per
Supervisor's Name/Title	Type of Business		If this is your current employer, may we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Your Position/Title	Responsibilities/Duties		
Specific Reason for Leaving			





# Affidavit

I authorize, without liability, investigation of all statements in this application.

I authorize all schools which I attended and all previous employers to furnish to 1<sup>st</sup> Choice Cabinetry my record, reason for leaving and all information they may have concerning me, and hereby release them and 1<sup>st</sup> Choice Cabinetry from all liability for any damage whatsoever arising therefrom.

I authorize my neighbors, friends or others with whom I am acquainted or who are acquainted with me to furnish 1<sup>st</sup> Choice Cabinetry with information used in connection with the evaluation of my qualifications as a prospective employee. I release such persons and organizations from any legal liability in making such statements.

I understand that in the event of my employment by 1<sup>st</sup> Choice Cabinetry it shall be sufficient cause for dismissal if any of the information I have given in this application is false or if I have failed to give any information herein requested. I understand that proof of identity and work authorization will be required upon employment in accordance with federal regulations. In the event of my employment by 1<sup>st</sup> Choice Cabinetry, I agree to abide by all present and subsequently issued rules of the Company.

If hired, in consideration of my employment, I agree to comply with the policies, standards, and business ethics of 1<sup>st</sup> Choice Cabinetry. I understand that my employment is at will and may be terminated by me or the company at any time without additional consideration or notice. I understand that no representative of 1<sup>st</sup> Choice Cabinetry has the authority to commit to any definite term of employment or alter the at-will employment agreement, and any such agreement must be in writing.

Signature \_\_\_\_\_ Date \_\_\_\_\_